



STEELE CREEK TAX SERVICE

13209-F Carowinds Blvd, Charlotte, NC 28278
 (p) 704 588 5455 · (f) 704 588 5490 · SteeleCreekTax.com

VEHICLE, TRAVEL & ENTERTAINMENT EXPENSES

Client: _____

ID#: _____

Tax Yr: _____

VEHICLE INFORMATION	
Description of Vehicle	
Date Placed in Service	
Odometer Reading - Beginning of Year	
Odometer Reading - End of Year	
Total Miles	
Business Miles	
Commuter Miles	
Daily Average Round-Trip Commute	
Personal Miles	
Is Car Leased?	
Is Car Owned?	
Was this vehicle depreciated in a prior year?	
VEHICLE EXPENSES	
Gas, Lube, Oil	
Repairs & Maintenance	
Tires	
Towing	
Insurance	
Auto License/Registration	
Personal Property Tax	
Lease Payments	
Interest	
Auto Club	
Warranty	
Washes	
Smog Certificate	
Other	
TOTAL	

TRAVEL & ENTERTAINMENT EXPENSE	
Airfare	
Train	
Car Rental & Gas	
Parking & Tolls	
Taxi, Bus, Shuttles	
Lodging	
Meals	
Entertainment	
Tips	
Telephone	
Dry Cleaning	
Other	
TOTAL	